
CK Systems Pegasus Opera Product Library

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**** for Pegasus Partners only**

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[1] VERTICAL APPLICATIONS:

1.1 Personnel Recruitment Front & Back Office Modules: *CK Recruit*

Front Office Module: Allows end user to record personal permanent and temporary candidate information, references, work experience and qualifications. End user also records job vacancies/opportunities and a routine is run to match individuals to vacancies taking into account the required qualifications, geographic area, key words, etc. Bookings are created along with Terms & Conditions and Timesheets are created to be sent to the individual for completion for input into the Back Office module.

Back Office Module: Extensive links to Pegasus Opera to allow timesheets to be posted (with cost & chargeout rates) into the Opera Job Costing module. The timesheet hours are updated into the Opera Payroll module and draft invoices are automatically posted into the Opera SOP/Invoicing module. Cost and chargeout rates can be maintained by individual. Demo available on request.

1.2 Vehicle Hire Module: *CK Hire*

Module allowing the end user to hold vehicle and hire charge tables. Hire Agreement and booking in and out routines allow the sales invoice to be raised and posted directly into the Opera Sales Ledger. Demo available on request.

1.3 Garage System Module: *CK Garage*

Module allowing the end user to book vehicles into garage workshop, enter work to be done and print job sheet. Stock can be booked to the job, full vehicle job history is kept and invoices raised directly from the job sheet into the Opera Sales Ledger. Demo available on request.

1.4 Sub-Contractor Ledger: *CK Subcontract*

Built within the Opera framework and shows as a separate ledger in Opera. Links with the Nominal Ledger, Cash Book, POP and Costing modules so no need to re-key sub-contractor invoices into the Costing. Holds subcontractor registration and payment information and collates tax deductions for onward submission to HMRC. Full reporting available for monthly returns. Demo available on request.

1.5 Wordlink:

A document creation utility from Opera with real time data links to Microsoft Word and Microsoft Outlook. Wordlink allows the user to perform one-off documents or full mail and email merges from the Opera Sales Ledger, Purchase Ledger, Payroll and Personnel modules. Demo available on request.

1.6 Production Route Cards:

Route Card control system for manufacturing industries. Allows users to produce route cards directly from Sales Order input and allows user to hold a database of pre-defined manufacturing instructions. Demo available on request.

Important Note: The Pegasus Opera Toolkit Module must be present on the system for every item in this document

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[2] USEFUL APPLICATIONS:

2.1 Recode Suite

Allows user to change the unique codes for accounts, stock & job records and updates all historic transactional occurrences with the new code. Available for sales, purchase, nominal, stock & costing. Also allows user to merge accounts if an existing code is entered. This utility also caters for *Batch Recoding* and can import a list of codes to Re-code from a CSV file. Can also be setup to include 3rd party bespoke fields in Recoding process. Also allows for recoding of sales codes & supply codes. This utility is also part of the Partner Toolkit (see 2.6 below)

Note: Discounts are available for multiple purchases of this utility for the same site.

2.2 Delete Suite

Allows user to delete records (that have a zero balance) even if related transactions exist elsewhere in the Opera data. Options are available to remove or keep these related transactions (in Sales History, SOP, POP, BOM). This utility is available for Sales, Purchase, Nominal and Stock. This utility is also part of the Partner Toolkit (see 2.6 below)

Note: Discounts are available for multiple purchases of this utility for the same site.

2.3 Copy Company Utility

Allows the end user to copy a whole Opera company dataset (or part of a company dataset by module) into a new company on the same system very easily and conveniently. End user can also select just the header records only. This utility is also part of the Partner Toolkit (see 2.6 below)

2.4 Stock Profile Changer

A utility to allow Stock Profiles to be changed. This includes changing Quantity and Sell Decimal Places, convert from Decimal to Factor, Factor to Decimal and convert from FIFO to non-FIFO. A validation check can be run first highlighting any problems with the requested changes. This utility is also part of the Partner Toolkit (see 2.6 below)

2.5 Opera Data Fixing Routines – “Opera2cheCK”

Opera2cheCK is an easy to use database recovery tool which is run standalone from outside of Opera. Fixes most common Database, Memo and Index corruptions seamlessly with no user interaction required. This utility is also part of the Partner Toolkit (see 2.6 below)

2.6 Partner Toolkit

A selection of our useful dealer tools for manipulating and fixing Pegasus Opera data designed for dealers to provide a data maintenance service to their end users. The Dealer Toolkit includes:

- Opera2cheCK
- Delete Suite (all)
- Recode Suite (all)
- Copy Company Utility
- Stock Profile Changer
- Turn Cash Book On/Off Utility
- Batch Link Stock to Warehouse Utility

Note: Available to Pegasus Partners only

2.7 Sage 50 Data Conversion Routines – “CK Sagelink”

A data conversion routine to convert all versions of Sage50 data into Opera. Data converted includes:

- Nominal Ledger chart of accounts and opening balances
- Purchase headers and transactions (outstanding and full history)
- Sales headers and transactions (outstanding and full history)
- Stock headers and transactions (opening balances and full history)

Note 1: Available to Pegasus Partners only

Note 2: If preferred CK Systems offer the service of converting the data for the incumbent Pegasus Partner for the above price per dataset.

2.8 Postcode Lookup Routines – “CK Postcode”

A fully integrated postcode lookup feature that allows the end user to enter the postcode to automatically populate the full address details in Opera. CK Postcode integrates with Sales Ledger, Purchase Ledger, PIR, POP, WOP, Payroll, Personnel and SPM. Additional features include “Find nearest”, advanced searches and a data tidy routine.

The end user needs to take out a subscription (or purchase credits) with the on-line postcode look up provider “Simply Postcode” for access to current postcode data.

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2.9 Quick Sales Quote Entry – “CK Quick Quote”

A quick and easy sales quote entry screen designed to speed up the standard Opera sales order entry routine, ideal for telesales and organisations processing a large number of sales orders. The customer, customer reference and stock items are all entered on a single screen.

2.10 Quick Sales Order Entry – “CK Quick Order”

A quick and easy sales order entry screen designed to speed up the standard Opera sales order entry routine, ideal for telesales and organisations processing a large number of sales orders. The customer, customer reference and stock items are all entered on a single screen.

2.11 Simple Stock View Screen

An alternative, additional stock view screen that only displays transactions that involve a movement in stock (allocations and de-allocations have been removed) along with a running stock balance.

Note: There is an additional annual subscription payable directly to Simply Postcode online postcode data provider.

2.12 Stocktake Utility

Stocktake utility which allows you to freeze stock figures per warehouse and allows the user to enter new quantities after stock take. This will then post stock adjustments based on stocktake quantities.

2.13 Alternative Debtors & Creditors Reports

Differently formatted Debtors & Creditors Reports available as summary & detailed. The detailed version having transactions aged (unlike Opera standard report) and reading from left to right. Also displays 5 months of aged analysis.

2.14 Payroll Batch Input Screen

An additional screen designed to speed up payroll input. A browse screen has a column of employees listed down left hand side and the Pay Profiles across the top. Hours or units are entered in the grid and then updated (print is optional) into the Payment/Deduction screen. Ideal for users entering hours from spreadsheets or clock cards.

2.15 Messaging Services – CK Herald

This application allows you to schedule messages to be sent to Opera users via Desktop Alerts, Emails or a Messagebox, it also allows you to schedule Opera to shutdown and will logout users automatically. Users are informed that they can log back into Opera after the forced shutdown has finished. Ideal for period ends, maintenance or upgrades and is especially useful at larger sites or sites with remote branches.

CK Herald runs as a service on the fileserver and "CKSWatcher" runs on the client workstations which allows end users to receive messages created in Opera even when they are not logged into Opera. CK Herald also includes "CK Forced Shutdown" (see 2.16 below).

2.16 Close Opera II Automatically – CK Forced Shutdown

Allows the ADMIN user automatically to log all other users out of Opera II using a timed or manual automatic system shutdown. Users receive regular automatic messages warning of impending shutdown, the time, frequency and duration of these messages are defined by the user and other users are prevented from logging back into Opera and they are informed of an approximate time when the system will be available. Easy to use and accessed directly from Monitor Users menu with ADMIN logon

2.17 Enhanced User Profiles

The standard Opera User Profile screen has been enhanced to include the following:

- Password Expiry with expiry reminders (with system defined days)
- Lockout users after a system-defined number of unsuccessful attempts
- Logout user if idle for system-defined number of minutes
- Force password to contain Alpha & Numeric's, upper, lower or mixed case, minimum password length, stop repeating characters and password must be different to last x (user defined) passwords when changing
- Template Users
- Departments can be setup and assigned to each user
- Email addresses can be entered against users
- Template Users - users can be created as "template users" and this can be attached to user accounts. This means that users in the same department (who require the same menu access) have the relevant template attached and the user administrator only needs to change the menu access for the template user to update all the users with this template automatically.
- All sensitive data is encrypted so cannot be modified outside of Opera using Visual FoxPro

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[3] MISCELLANEOUS:

Here is a list of other applications by module, please contact us or Email us on sales@ckca.co.uk for more information:

SALES LEDGER & PURCHASE LEDGER

Mandatory Costing Option

New option in Sales & Purchase Set Options to specify that Job Costing Analysis is always on by default, or always off by default, or mandatory for all Sales (including SOP) or Purchase (including POP) transactions that require Job Analysis.

Global Transaction Searches

A global sales & purchase ledger search utility allowing the user to look for any matching text in Ref.1/Ref.2 or any transaction value. When entered the system will take the user directly to the relevant account.

Auto On-Stop

Utility to put customers automatically on stop if overdue transactions are found. Also gives the option to take customers off stop if no overdue transactions found.

Duplicate Reference Check

Warning given to user if another transaction has already been posted to the currently selected account with the same Ref 2 (same as the standard Opera check on Ref 1 field)

Show Bank Account in Sales View

The sales ledger account view screen shows the bank account that a receipt was paid into without the need to drilldown.

Control Account Totals

Sales Ledger Control Account is available for on-screen viewing & printing.

SALES ORDER PROCESSING

Edit Stock Cost

Allows the Cost Price to be changed when adding/editing an SOP detail line. Standard Opera only displays this cost price.

Stock Cost Warning

User is warned if the Sell Price entered is less than Cost Price

Print Delivery Labels

Allows the user to print Delivery Labels when producing an Invoice in SOP/Invoicing

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STOCK CONTROL

Batch Stock Issues

A browse screen to allow the user to enter and update stock issues as a batch rather than posting individual transactions as with standard Opera. This feature vastly decreases the amount of data input time by the end user.

Batch Stock Transfers

A browse screen to allow the user to enter and update stock transfers between warehouses as a batch rather than posting individual transactions as with standard Opera. This feature vastly decreases the amount of data input time by the end user.

Archive Stock

A utility to allow users to transfer all stock transactions into another nominated Opera company dataset (appends to existing data if data already exists) and clear down stock transactions in the live company. Ideal for companies with large stock transactions.

Zeroise Stock

A utility to allow user to zeroise the stock ledger in one option by posting an adjustment for each stock code. A very useful utility where the end user wishes to post a quantity following a stocktake.

Customer Stock References

Allows additional stock references to be stored per customer for each stock item.

RRP Price

An extra numeric field in stock header to hold the RRP. Reports can then be raised using this field.

Foreign Currency Cost

An extra numeric field in stock header to hold a foreign currency cost/sell price. Reports can then be raised using this field.

Show Main Warehouse Stock

Shows main warehouse stock quantity on stock processing General page, List page and Search form.

Show Price Lists

This shows all the price lists breaks that the current stock item is part of from the stock header screen with prices/quantity.

Image Hyperlinks

An extra field on the stock header holding the link directly to an image of the item.

Filter Stock View by Warehouse

Opera defaults to show all warehouses on the View screen whether a balance is there or not. This utility shows only the warehouse with a stock balance that is not zero.

GRN/PO Receipt Labels

An option to print stock labels directly from stock receipts/GRN transactions. The number of labels printed is the quantity of the receipt/GRN for each product.

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PURCHASE ORDER PROCESSING

Batch PO Print

A utility to allow PO's to be printed in one batch after they have all been input rather than individually as they are created.

GRN/PO Receipt Labels

An option to print stock labels directly from stock receipts/GRN transactions. The number of labels printed is the quantity of the receipt/GRN for each product.

NOMINAL LEDGER

Cash Book Turn On/Off

A utility that allows the end user to turn off the Cash Book link to the Nominal Ledger thereby allowing the end user to post nominal journals to the bank accounts. This utility is also part of the Dealer Toolkit (see 2.6)

Nominal Account On Stop

This allows the end user to put Nominal Accounts on stop. The system will then stop transactions being entered against this Nominal Codes either directly or via Sales/Supply codes

Next Year's Nominal Calendar

Allows the end user to enter next year's calendar and copy to current year at Year End.

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PRICE LIST NOTES:

[1] Conditions of Sale:

All prices are subject to change without prior notification and are stated in this price list before VAT which is chargeable at the current rate. Charity, Educational and Cash With Order discounts are not available from CK Systems. Our standard Terms & Conditions included with this price list apply in addition to these notes.

[2] Opera Toolkit Module:

For all Opera systems the Toolkit module must be present on the Opera activation for any of these modules/utilities to work.

[3] Annual Maintenance Contracts:

The AMC is mandatory at the point of purchase and the number of users, companies or employees does not affect the price of the AMC.

[4] Latest Version Upgrades:

Where an AMC has lapsed, a latest version upgrade charge will be made of £50+VAT (dealer price) plus the current AMC. If the AMC has lapsed within the previous 6 months an option exists to backdate the AMC renewal to the date at which it lapsed.

[5] Dealer Transfers:

Where an end user moves from one Pegasus Partner to another there is no administration charge for doing so but the above still applies with regard to lapsed AMC's.

[6] Dealer Telephone Support:

Dealer telephone support is charged to the dealer on the vertical application modules at 15% of the above **end user** software prices. If this is not taken out then the dealer will be charged for all such time (and any related time and expenses in resolving the issue) at our current hourly rates.

[7] Additional Users:

For sites that require individual additional users for the vertical applications please add £50+VAT per extra user.

[8] Multiple Sites:

A discount of 15% is available for the vertical applications only.

[9] Opera II or Opera 3 Upgrades:

End users upgrading from Opera I to Opera II or 3 may take a further 20% on the software prices stated above as long as a current AMC is in place. Where the AMC has lapsed this discount will not be applicable.

[10] Product Amendments & Bespoke:

Any required enhancements or software changes to the above standard products will be quoted for separately. Prices for any other bespoke modules, features or utilities we have written as in previous catalogues will be quoted for on an individual client basis.

[11] On-site Training

Training is available at discounted dealer rates (POA) plus mileage & expenses.

[12] Cancelled Orders & Returns:

Returns will only be accepted in exceptional circumstances and a handling charge of 20% may be charged on returned software.

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TERMS OF BUSINESS OF CK SYSTEMS LIMITED (Hereinafter referred to as 'The Company')

PRICES: All prices in any estimate or quotation are based on conditions ruling at the date thereof. If changes in those conditions alter these prices after the date of the estimate or quote, before delivery of the goods in question, the Company shall be entitled to make such an addition to the contract price as shall be reasonable in the circumstances.

Subject to the above, the prices included in any estimate or quotation remain valid for 30 days from the date of the estimate or quotation, thereafter a re-estimation or re-quote may be necessary. Prices, specification and delivery are subject to confirmation at time of acceptance of your order. Licence Codes may not be supplied by the company if payment terms are not adhered to.

All on-site time included within a quote or estimate for training and support is estimated. Job Sheets will be raised for each on-site visit and chargeable time will be indicated for which the customer will sign in agreement. Invoices for such chargeable on-going on-site training and support will be billed in the month following.

MAIN SOFTWARE IMPLEMENTATIONS: The Company shall provide a detailed implementation document for all such projects and the end user will sign in agreement before the commencement of the project. The Company shall not be liable for any related financial losses where the end user has signed in agreement having not read the document beforehand.

BESPOKE PROGRAM AMENDMENTS & STANDARD BESPOKE PRODUCT LIBRARY: All bespoke program amendments are written to an agreed, costed specification. Unless any required amendments to the specification are notified beforehand such amendments may necessitate a re-quote. The Company will deliver a product that has been tested in-house but will require testing by the end user on-site before going live. End user testing will be carried out within 3 months of installation after which any required amendments may become chargeable. Any bug-fixes required will be fixed free of charge but any further enhancements will be seen as another order requiring a purchase order.

Pegasus program version upgrades: The Company will not be liable for any damage or data loss resulting from non-supported Pegasus program version upgrades. The bespoke will be tested and updated as required for all major version releases and bespoke upgrades will be issued to sites with current Annual Maintenance Contracts in place. The Company will not be responsible for any damage or data loss resulting from Opera/ Exchequer version upgrades being performed without first checking compatibility of bespoke program amendments with the version being upgraded to or installed.

The Company support Pegasus Opera II and Opera 3 which utilises Visual Foxpro versions 6 and 9: there is no guarantee given of support in any other language. Supported Opera versions of The Company's standard bespoke product library are the current and previous version only.

All software from the standard Product Library for The Company will be installed with an activation renewal date equal to 13 months from date of issue. The software will warn the end users one month before the annual renewal due date and only sites with a valid and fully paid AMC will receive the new activation codes for the coming 12 months. If the AMC has not been paid the bespoke application will no longer work and The Company shall not be liable for any loss of data, or any other related financial losses, as a result of this situation.

All software licences will be breached automatically if the end user goes outside of their agreed credit terms.

All software from the standard Product Library for The Company works with the standard Pegasus Opera II and Opera 3 applications. If this software does not work due to the presence of other bespoke on the system and this situation cannot be resolved, within the timecost of the AMC for the product in question, then The Company will refund a maximum of 50% of the product value.

The Company reserve the right to retain the ability to sell on any elements of bespoke written by The Company to other non-related sites.

The Company reserve the right to support its large bespoke projects directly for remote support and AMC purposes unless expressly agreed with the incumbent Pegasus Partner when working in partnership with that partner on their Pegasus site.

Pegasus Opera 3 upgrades: The Company reserve the right to charge for upgrading utilities within the Product Library from Opera II to Opera 3. Any sites requiring an Opera 3 upgrade from Opera 16 will need to re-purchase the software with an AMC.

INVOICING: Invoices will be raised to cover a 50% deposit plus VAT for all software ordered. Final invoices will be raised immediately following satisfactory installation of software. Standard software packages will be invoiced separately from bespoke package(s)/amendment(s) unless contract specifies that such bespoke package(s) are integrated and to be treated as one system. In that event standard and bespoke elements will be invoiced on satisfactory installation of all integrated elements of the software. Separate bespoke packages will be invoiced on satisfactory installation of the relevant package. Any variations or changes to bespoke packages (as detailed in the final program specification) will be treated as a separate order.

All other invoices will be raised immediately following delivery of the goods/service. When end users order software early to obtain favourable promotion prices, and delay the installation, the full software will be delivered to site and invoiced (and become immediately payable) in full thereafter.

LEASING: When payment to The Company from the customer for software or bespoke projects is to be made via a leasing company the 50% deposit is to be paid to The Company by the customer prior to commencing the purchase or project. This will be refunded in full to the customer on receipt of payment to The Company from the leasing company. When training and on-site time is purchased under lease agreement, any chargeable on-site time spent over and above the amount of time leased will be invoiced directly to the end user.

TELEPHONE & MODEM SUPPORT: All such agreements run for 12 months. The Company will send renewal letters approximately one month before the renewal date. If not renewed or an agreement is not in place, and the customer then uses this service, the customer will be charged on a time-cost basis at the current hourly rates. The Company will charge for any time spent on the telephone and for any time spent in resolving the issue. This includes time in recreating the problem in-house system and time spent liaising with the relevant software company. The Company reserves the right to review all such charges prior to each renewal.

If notification of cancellation is received after the renewal date then the customer is only entitled to credit for the unused portion of the remote support agreement on a pro rata basis if this notification is received within 3 months of the renewal date. Thereafter no refund will be paid.

End users paying a fixed monthly rate for their support will have this monthly amount reviewed by The Company towards the end of the year and the monthly amount will be adjusted accordingly, depending on usage, for the coming 12 months. End users' agreement will be sort by The Company before the new monthly amount is charged.

End users paying a monthly fixed rate for their remote support can cancel this agreement by giving one month's notice in writing to The Company. Where the monthly amount includes any element of an AMC the end user must pay any outstanding balance of the current retail price for the AMC(s) before the cancellation date.

DATAFIXES: Datafixes performed by The Company are specifically excluded from telephone and modem support and will be charged for separately on a time-cost basis.

VERSION UPGRADES: The Company will perform Pegasus Software version upgrades upon instruction from the customer. As The Company does not have access to the Pegasus source code The Company is not responsible for any matters or bugs arising from the upgrade as this service extends only to installing the upgrade as per Pegasus' instructions. The end user is liable for any time-costs spent by The Company resolving any issues arising from such circumstances and will be charged by The Company to the end user at the current chargeout rates.

ANNUAL MAINTENANCE CONTRACTS (AMC): AMC's are mandatory on all initial software purchases from The Company. These may be cancelled in writing to The Company in response to a renewal letter. Cancelled AMC's may be revived at a future date but will incur penalty costs equal to the lesser of the pro rata backdated AMC or the purchase cost of the software as well as a new AMC being purchased. If notification of cancellation is received after the renewal date then the customer is only entitled to credit for the unused portion of the AMC on a pro rata basis if this notification is received within 3 months of the renewal date. Any credit will be rounded to the nearest unused month. The customer will not be entitled to any further software upgrade releases following the cancellation.

If a Pegasus AMC has lapsed a latest version upgrade charge will be made in line with the current Pegasus Software terms and conditions. If a Company AMC has lapsed at a current site, a latest version upgrade charge will be made plus the current AMC. If the AMC lapsed within the previous 6 months an option exists to backdate the AMC to the date at which it lapsed.

The licence is not transferrable and shall forthwith and automatically terminate if the licensee passes a resolution for winding up, or if a petition is presented for winding up the licensee, or if the licensee goes into liquidation, or if a receiver or an administrative receiver is appointed over all or any part of the undertaking or assets of the licensee, or if the licensee compounds or makes any arrangement with or for the benefit of its creditors or is unable to pay its debts within the meaning of section 123 of the Insolvency Act 1986 (or any re-enactment or further enactment thereof), or if the licensee ceases or threatens to cease trading or upon the happening in relation to the Licensee of any event analogous to any of the foregoing under any relevant foreign jurisdiction.

PAYMENT TERMS: [1] Sales of hardware/software/CKS standard products: A minimum deposit of 50% +VAT is due on placing the order, the balance being due on installation. [2] Bespoke Programming: A minimum deposit of 50% +VAT is due on placing the order, then a further 30% +VAT on initial installation of beta bespoke for on-site testing (a Bespoke Initial Installation sheet is signed by end user), the remaining 20% +VAT becomes due On sign-off of bespoke (a Bespoke Sign-Off sheet is signed by end user). Invoices will be raised at each of the above stages as and when they happen and become due for payment 7 days from invoice date. [3] Telephone Support & Modem Support: All such invoices are to be paid by 31st January to ensure continuity of this service. [4] Other sales and On-site time: Thirty days from date of invoice.



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VALUE ADDED TAX: All prices quoted are exclusive of VAT which will be charged at the rate in force at the time of despatch of the goods.

TITLE OF GOODS: [1] Risk of damage to or loss of the goods shall pass to the Customer at the time of delivery. [2] All software issued by The Company is done so under the prevailing Terms & Conditions of the software author's Terms & Conditions. [3] The Company grants to the end user a non-exclusive and non-transferable Licence to use the installed software during the Licence Period. [4] Legal title in the Licences or goods (with the specific exception of any source code) shall not pass to the Customer unless and until the Customer shall have discharged all its indebtedness to The Company in respect of the goods. Until all indebtedness is discharged The Company has the right to repossess the goods and reserves licence to enter the Customer's premises (or subsequent site) for that purpose. [5] Notwithstanding the terms of (1) to (4) above, should the Customer resell the goods, the Customer shall hold the proceeds of sale on trust for The Company until such a time as all the Customer's indebtedness to The Company under any contract entered into between them shall have been discharged. [6] The program source code for any bespoke programs written by The Company remains the property of The Company at all times.

GENERAL: The Company shall not be liable for any failure to perform its obligations when such failure is due to any cause beyond its reasonable control.

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CK SYSTEMS LTD
PEGASUS OPERA PRODUCT LIBRARY

Important Note: The Pegasus Opera Toolkit Module must be present on the system for every item in this document
